

PROFESSIONAL CONDUCT COMMITTEE

Minutes of Meeting on November 19, 2001

[Approved on December 19, 2001]

Meeting Location: Raytheon Company, Lexington, MA

1. **Call to Order:** Co-chair Debra Stake called the meeting to order at 1:25 p.m. Also present were Gail Batchelder, Janine Commerford, Lawrence Feldman, Kirk Franklin, Gretchen Latowsky, Robert Luhrs, Deborah Phillips, and Mark Roberts. Staff members present were Allan Fierce, Brian Quinlan, Robert W. Ritchie, Terry Wood, and Al Wyman. Also present were Bill Beck, representing the LSP Association Board of Directors, Wesley Stimpson, a member of the LSP Association; Maria Pinaud, Tom Potter, Iris Davis, and Patricia Donahue of DEP.
2. **Announcements:** It was announced that Al Wyman formally joined the Board staff as a new investigator on Tuesday, November 13, 2001.
3. **Previous Minutes:** The draft minutes of the meeting held on October 29, 2001 were approved with edits.
4. **Old Business:**

A. Status of Complaint Review Teams

At Ms. Stake's request, the chair of each CRT reported on progress made during the last month.

5. New Business:

A. Complaint 01C-010

This complaint came from the DEP and involves an LSP's services at the site of a former chromium plating facility. DEP alleges, among other things, that the LSP failed to:

assess groundwater, or adequately assess contamination on nearby residential properties; continually assess and evaluate the release and site conditions to determine if an Immediate Response Action was required at a residential property; provide a description of the sources, nature and extent of oil and hazardous materials present at the site; identify all human receptors likely to be present at the site; identify and describe all potential exposure points; identify exposure pathways; determine or estimate Exposure Point Concentrations that provide a conservative estimate of contaminant concentrations; properly categorize different classifications of soil categories at the site; and eliminate or control all sources before submitting a Class A Response Action Outcome Statement.

After some discussion, a motion was made and seconded that a CRT be formed to investigate the complaint and make recommendations to the Committee. The motion

was unanimously approved. The CRT will include Ms. Commerford, Ms. Stake, and Mr. Ritchie.

6. **Future Meetings:** The Committee agreed to meet on December 19 in Worcester, MA, time and location to be announced. In addition, the Committee agreed to meet at Cyn Environmental Services in Stoughton, MA on January 23, 2002 at 12:30 p.m.
7. **Adjournment:** The meeting was adjourned at approximately 1:50 p.m.